



**Bay de Noc Community College
2007 Annual Activities Report**

Number of Libraries/Branches: 1

Staff Numbers					
	Librarians	Administrators	Clerical	Technical	Non-Technical
Full Time		1	1		
Part Time	1				
Number of Student Assistants:			6		

Library Total budget: \$242,790
 Total Resource (library materials) Expenditures: \$38,835
 % Print Expenditures: 70
 % Media Expenditures: 5
 % Electronic Expenditures: 23
 Amount of resource budget spent per FTE student: 25
 ILL requests filled for Michigan academic/public libraries: 200
 Door count (typical week): 750
 Average Service Hours/Week: 56
 MeLCat Participant: No
 MichiCard Participant: No
 Services to the Public:
 Open to the general public - Yes
 Access to computers for general public - Yes
 Automation System - SirsiDynix Unicorn
 Friends Group - No

Special Public Services:

Wheelchair available and one computer station is wheelchair accessible.
 Special assistance as needed.
 Wireless connection.

New Services:

Wireless connection for all users.

Grants Received:

Receive additional funding (not in figures above) of \$8,000 for math/science materials only.

Major library issues:

Reorganization:

Dean of Learning Resources moved to faculty dean position. Library Operations Manager promoted to Library Manager and reports to Vice President of Instruction and Student Learning. Administrative Assistant was promoted to Executive Administrative Assistant by accepting position in the President's Office. Position was filled by a new Library Administrative Assistant and was trained during 2007.

We have had a satellite campus for years but the campus now has a permanent building and library services have expanded via courier, mail, working with the local libraries in that county, and offering instruction on using electronic sources (databases and e-books).

Institutional Changes:

Library Operations Manager promoted to Library Manager reporting to newly hired Vice President of Instruction and Student Learning.

New degrees/programs:

Associate in Science -- Pre-engineering

Associate in Applied Science -- Law Enforcement

reinstated the Associate in Applied Science -- Automation Technology

Other significant academic changes:

None.

Library Facilities:

Reorganization:

The Learning Resources Center building still contains the Library, Student Success Office/Special Populations, TRiO Office/Math & Reading Labs, Math Classroom, and Audio-Visual but the space has been reallocated. The library has one entrance only and the other areas now have their own entrance. This entrance change may affect the door count in the annual report for 2008.

Library Digital Projects:

None.

Miscellaneous:

Migrated to SIRSI Unicorn/EPS Rooms from DRA/SIRSI Classic.

Campus was awarded the Achieving the Dream grant.