



**Bay de Noc Community College  
2008 Annual Activities Report**

Number of Libraries/Branches: 1

Staff Numbers					
	Librarians	Administrators	Clerical	Technical	Non-Technical
Full Time		1	1		
Part Time	1				
Number of Student Assistants:			5		

Library Total budget: \$245,353

Total Resource (library materials) Expenditures: \$36,500

% Print Expenditures: 70

% Media Expenditures: 5

% Electronic Expenditures: 23

Amount of resource budget spent per FTE student: 23

ILL requests filled for Michigan academic/public libraries: 216

Door count (typical week): 980

Average Service Hours/Week: 56

MeLCat Participant: No

MichiCard Participant: No

Services to the Public:

Open to the general public - Yes

Access to computers for general public - Yes

Automation System - Sirsi/Dynix Unicorn

Friends Group - No

**Special Public Services:**

Wheelchair available and one computer station is wheelchair accessible.

Special assistance as needed.

Wireless connection.

**New Services:**

We have 10 PAC workstations for library users. In 2008 decided to load Microsoft Office on 5 of the workstations both for student and public access. The decision was a good one in the sense that we can accomodate overflow from our computer center and increase our services. However, we now have had to become proficient with the software in order to assist users.

**Grants Received:**

Received additional funding (from the foundation budget not library) of \$10,000 for math/science materials only.

Due to the stock market/economy we will not have these additional funds in 2009.

**Major library issues:**

From March to June 2009 (budget year 2008-09) the college froze some monies (book account mainly) that may be recouped in the 2009-10 budget.

**Institutional Changes:**

None.

**New degrees/programs:**

New programs:

- Associate in Applied Science Degree in Hospitality Management & associated courses
- Associate in Science Degree in Pre-Natural Resources
- Associate in Science Degree in Pre-Professional Health
- Associate in Science Degree in Pre-Molecular Biotechnology
- Sustainability Certificate

New courses:

- GD 250 Digital Photography II
- MU154 Popular Music Styles

**Other significant academic changes:**

None.

**Library Facilities:**

None.

**Library Digital Projects:**

Have purchased a scanner and will attempt to digitize some local area history (Escanaba history and Bay College material) 35mm slides to CD in order to archive.

**Miscellaneous:**

Last year the college was awarded the Achieving the Dream grant. In 2008 a SI Director was hired to coordinate supplemental instruction for the math/science areas. During summer 2009 a room in the math/science building that houses Supplemental Instruction (Title III) will be remodeled and will be completed by the start-up of Fall 2009 classes.